

ASTD Ann Arbor Board Meeting:

Time	Individual	Topic	Discussion / Motion & Voting Results / Next Steps and by Who
6:00P	All	Light Dinner available for all attendees.	Pizza and salad were appreciated by all. Thank you, Michele.
6:15	Michele Ruppal	<input type="checkbox"/> Call the Meeting to Order	.
6:15	Michele	<ul style="list-style-type: none"> ➤ Approval of minutes of previous meeting (see attachment 6 below). ➤ Ask for any corrections. ➤ If no – “The minutes are approved as distributed” ➤ If yes – “If there is no objection, the minutes will be corrected by adding/changing “x: in the minutes. ➤ Are there further corrections? Follow above. 	Approved with no corrections
6:20	Michele and Board Members	<p>President will ask if we have a report from the Board members and their committee areas if applicable:</p> <p>At the end of each report, President will ask, Are there any questions? If not, the Board Member report if filed</p>	
6:25	Michele	<input type="checkbox"/> President Goals & Accomplishments Results of Voting Relationship Changes with WCC	<p>New Board will be: Past President - Michele; President - Jane Cooper; VP Communications - Becky Uhlmann; Programs - Londa Horton; Finance - Suzanne Paetzer; Membership - Donna Baylor; Members-at-Large - Jay Richards, Andee Janssen</p> <p>WCC will begin charging ASTD like other groups for the use of various kinds of technical equipment so we will need to be sure we need something before we ask for it.</p>
6:40	Michele	<input type="checkbox"/> Communications <input checked="" type="checkbox"/> Newsletter Status (final for year – deadline for article submission – June 29, 2004) - Pending P / F	The articles were all in but there was some info needed from Carol.
6:45	Matt Papp	<input type="checkbox"/> Finance -Board VP Budget vs. Actual Report -Chapter Monthly reports and Year to-date -Financial Statements Sept-Present -Mail – Ann Arbor Other	<p>Need to have audit in 2005 for CORE Matt's records show \$8042.76 in checking. ROI workshop will be reconciled in the next 30 days with GAASHRM. Carol needs to advise us on petty cash status. Michel gave Paypal report: an average of 4 people/mo. use it. Will re-evaluate next year - are the costs</p>

			worth it?
7:00	Carol Efrusy	<input type="checkbox"/> Programs --Evaluation Summaries June 3rd Monthly Program Meeting	
7:15	Suzanne Paetzer	<input type="checkbox"/> Membership -Update on Current new members since Aug 2003 to present Fall 2003-04 with board and new board	There are 46 new members!! Congratulations and many pats on the back.
7:30	Londa Horton	<input type="checkbox"/> Corporate Memberships – BCBS-MI, Denison Consulting, ABN = 3 for year - Reception for new members moved to next board year	Andee and Jay will work on corporate memberships next year. Forest Health Services has become the 4 th Corporate Member. Dennison will do postcards for the meetings.
7:35	Karen	<input type="checkbox"/> Train the Trainer (T3 Michigan) Update on program, response to board's request on remaining funds held on account	The next program is scheduled to kick off in the fall. Moved from Lansing to Detroit. We need to clarify the financial relationship with T3. Q: Does Karen want to continue? (her membership has expired)
8:15	All Participate	New business – asked by the President	Londa announced that the theme for the 2004-04 programs will be Expand Your World: A Year of Exploration
8:17	All Participate	Other/Old business – asked by the President	Jane will be gone most of the summer. Would like to have Board Strategic Planning Session the week of Aug. 23. Becky offered space at Denison Consulting for an evening. Thank You!!
8:20	Michele	Adjourning the Meeting <ul style="list-style-type: none"> ➤ A motion to adjourn or to end the meeting can be made at any time during the meeting unless members have set a fixed time to adjourn. ➤ Attendee: I move that the meeting is adjourned ➤ Attendee 2: I second the motion ➤ President: ➤ It is moved and seconded that the meeting is adjourned. All those in favor say "Aye". ➤ Those opposed say "no" ➤ Motion carries or does not carry 	The meeting was adjourned at 8:20 pm.
		Upcoming Board/Committee	TBD

		Meetings Board Meetings 2004 Confirmation:	Food Minutes
		Upcoming <u>Meetings/Programs</u> <u>Greeters:</u> All greeters from the A2 leadership team are expected to arrive promptly and be ready at 5:30PM . We would like to have 2 at each program. Please help our team. All Ann Arbor Leadership – Please RSVP for the monthly Program Meetings and use Paypal on line! Thank you.	